



MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY AND RESEARCH SOCIETY, PUNE

MAHARASHTRA STATE INSTITUTE OF MANAGEMENT AND
CATERING TECHNOLOGY (UG & PG – Degree Programme)

412 – C, K.M.Munshi Marg, BahiratPatilChowk, Shivajinagar, Pune – 16.
☎ - 25676640 Email: msihmcttpo@gmail.com , web site: msihmctrs.in

REF: MSIHMCTRS/UG-PG//2023/852C1-4)

Date: 03/11/2023.

To,

Sub.: Quotations for Housekeeping Cleaning Material.

Sir / Madam,

Please send your quotation for Housekeeping Cleaning Material on the terms and conditions listed below, mention our reference letter number, date and due date of quotation on your sealed envelope, on or before 20/11/2023, 3:00pm.

TERMS AND CONDITIONS

1. The Institute has the right to reject the quotation received after due date as specified above.
2. The rates shall be valid for a period of 01.01.2024 to 31.12.2025.
3. If your quotation is approved, you will have to deposit Rs.5000/- as Security Deposit.
4. The transport expenditure for the delivery to be borne by the Supplier.
5. Goods should be delivered in the institute store where it will be inspected for any discrepancy, supplier is responsible to supply the discrepancy material and if institute purchase from local source the amount of the bill for the same to be paid by the supplier.
6. Market Rate of the material supplied, if changes during the agreed period, whether increase or decrease the supplier has to supply at the quoted rate.
7. The rates must be quoted excluding of all taxes and other charges etc. which should be noted separately.
8. The rejected material, if any, will be returned to you at your cost.
9. Being an educational institute the orders may not be raised during the period of vacation and non-practical days.

10. If sampling for any goods is required, the supplier has to provide the same at his expense and has to deliver the goods as per the sample shown and accepted.
11. Wherever required the supplier has to abide to the FSSAI Rules.
12. Bills has to be raised monthly.
13. **Kindly mark Degree Office and reference number on top of the quotation envelop.**
14. Quotations will be required in **Two Envelope System** as required one envelope will contain Technical Specification (Technical bid) & the other will Contain Commercial Quote.
15. The technical Specification Envelope must have the following documents:
 - Registration of the GST and Number
 - Registration of Business & Number.
 - Taxes paid up to November 2023.
 - Specification Sheet / leaflet if any to be provided.
 - Quality Certificate & Service assurance certificate to be provided.
16. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

[Handwritten Signature]
4/11/23

Principal

OK
4/12
MS
[Handwritten Signature]
3/11/23



Housekeeping Equipments.

Sr. No.	Item	Unit	Rate
1	Aerial Liquid Detergent Top Load	No	
2	Air Pocket Godrej	No	
3	Antiseptic Cream	No	
4	Bac Powder	Kg	
5	Band Aid	Pkt	
6	Bandage Dressing Patti	No	
7	Battery Cell Aa	No	
8	Brasso	No	
9	Broom Soft	No	
10	Carpet Brush	No	
11	Caustic Soda	Kg	
12	Caution Board	No	
13	Cello Tape White Big	No	
14	Chokeup Pump	No	
15	Chokeup Pump Gala	No	
16	Clean Hand Paper Napkin	Pkt	
17	Cleen Foil 100 Mtr	No	
18	Cleen Foil Big 600 Mtr	No	
19	Colin Spray 500ml	No	
20	Cotton Roll	Roll	
21	Cotton Waste	Kg	
22	D.7. Stainless Steel 5 Lit Can.	No	
23	Dettol Antiseptic 550ml	No	
24	Dettol Pouch 185 Ml	No	
25	Dettol Pump 250 Ml	No	
26	Dry Mop Complete Set	No	
27	Dry Mop Refill	No	
28	Dust Bin 100 Ltr	No	
29	Dust Bin 125 Ltr	No	
30	Dust Bin 60 Ltr	No	
31	Dust Bin 7 Ltr	No	
32	Dust Bin 80 Ltr	No	
33	Dust Pan (Plastic)	No	
34	Duster Check Thick 16x24"	No	
35	Duster Check Thick 20x20"	No	
36	Duster Floor 20x20"	No	
37	Duster Floor 24x24" Good Quality	No	
38	Duster Glass 20x20"	No	
39	Duster Micro Fiber 20x20"	No	
40	Duster Yellow 27x18"	No	
41	Empty Spray Bottle 750ml	No	
42	Ezee Dry Mop Complete 50cm	No	

43	Ezee Dry Mop Complete 75cm	No	
44	Ezee Dry Mop Refill 50cm	No	
45	Ezee Dry Mop Refill 75cm	No	
46	Floor Wiper 1 Ft Complete (18" as well)	No	
47	Floor Wiper 2 Ft Complete	No	
48	Floor Wiper Black Rubber Complete	No	
49	Floor Wiper Blue Frame 50cm Complete	No	
50	Floor Wiper Blue Frame 75cm Complete	No	
51	Floor Wiper Without Handle 2ft (18" as well)	No	
52	Floor Wiper Without Handle 1ft	No	
53	Garbage Bag (Black) 29"X39"	Pkt	
54	Garbage Bag (Black) 30"X50" Good Quality	Pkt & Kg	
55	Garbage Bag (Black) 40"X50" Good Quality	Pkt & Kg	
56	Garbage Bag (Green) 27x36	Pkt	
57	Garbage Bag (Small) 19" X 21"	Pkt	
58	Glass Cleaner 5 Ltr	Ltr	
59	Glass Wiper Combi 2 In 1	Nos	
60	Glass Wiper Regular	Nos	
61	Glass Wiper Steel Body	Nos	
62	Glass Wiper Washer	Nos	
63	Hand Caddy	No	
64	Hand Gloves Large Size	No	
65	Hand Gloves Medium Size	No	
66	Hand Gloves Surgical Latex	Pair	
67	Hand Pepar Napkin 4"x4"	Pkt	
68	Hand Wash Dispenser Plastic 500ml	No	
69	Hand Wash Dispenser Steel 500ml	No	
70	Hand Wash Dispenser Steel 800ml	No	
71	Hand Wash Liquid 5 Ltr	No	
72	Hard Broom (400 Gm)	No	
73	Hard Broom Indonesia Big (500 Gm)	No	
74	Hydrochloric Acid	Bottle	
75	Katha Mat 4x2 Ft	Ltr	
76	Kitchen Wiper Good Quality	No	
77	Kleen Foil Big 600 Mtr	No	
78	Leg Press Dust Bin 9 Ltr	No	
79	Liquid Soap	No	
80	Liquid Soap Good Quality	Ltr	
81	Locking Bag 3" X 4"	Ltr	
82	Locking Bag 4" X 5"	Pkt	
83	Machine Oil Small Bottle	No	
84	Min Creame 100 MI	No	
85	Moov Spray	No	
86	Mop Handle	No	

87	Mopping Handle 5 ft Metal	No	
88	Muslin Cloth Mtr	MTR	
89	Naphtheline Balls	kg	
90	Nirma Powder	kg	
91	Nylon Scrubber (Big)	No	
92	Oasis	No	
93	Oven Gloves	No	
94	Plastic Broom	No	
95	Plastic Bucket 16 Ltr	No	
96	Plastic Bucket 22 Ltr Pavan Brand	No	
97	Plastic Mug	No	
98	Polish Paper	No	
99	R2 Hard Surface Cleaner 5 Ltr	CAN	
100	R4 Ferniture Cleaner	Ltr	
101	R6 Toilet Bowl Cleaner 5 Ltr	CAN	
102	Room freshener Bottle	No	
103	Rubber Hand Gloves	No	
104	Rubber Mat	No	
105	Sani Cubes	Pkt	
106	Scented Perfume Phenyle	No	
107	Scotch Brite Big 3m	No	
108	Scotch Brite Small	No	
109	Scrubber White With Handle Norton	No	
110	Silver Foil 72 Mtr Foil Plus Brand	No	
111	Silvo 90 MI	No	
112	Soft Noodle Mat 4ft X 5.5ft	No	
113	Soft Noodle Mat 4ft X 6ft	No	
114	Sponge	No	
115	Spray Bottle Good Quality	No	
116	Steel Scrubber	No	
117	Surf Excel 1kg	No	
118	Taski Spray	No	
119	Toilet Brush	No	
120	Toilet Cleaner Harpic	Bottle	
121	Toilet Roll	No	
122	Urinal Screen	No	
123	Vim Bar 130gm	No	
124	Vim Bar 300gm	No	
125	Vim Powder	kg	
126	Washing Machin Cleaning Powder	Pkt	
127	Wet Mop Complete (Ordinary)	No	
128	Wet Mop Clip	No	
129	Wet Mop Refill Ordinary	No	
130	Wet Mop Trolley Regular	No	
131	Wheel Soap	No	
132	Wipping Cloth	No	
133	Wood Polish Burger	Ltr	

MAHARASHTRA STATE INSTITUTE OF TECHNOLOGY, PUNE
 MAHARASHTRA STATE INSTITUTE OF MANAGEMENT AND
 ENTREPRENEURSHIP, PUNE (M.S.I.M.E.)
 PUNE - 411 004

Date: 02/11/2023

To _____

For Quotation for Housekeeping (Cleaning Material)

at _____

Please send your quotation for the above mentioned work within the time and conditions listed below. It is our policy to accept the lowest bid and due date of receipt of your bid is final, on or before _____.

TERMS AND CONDITIONS

1. The bidder has the right to reject the quotation received after the date as specified above.
2. The quotation is valid for a period of 01/01/2024 to 31/03/2024.
3. If the quotation is approved, you will have to deposit Rs.5000/- as security money.
4. The amount of expenditure for the above work is hereby the scope.
5. Quotation should be submitted in duplicate form which will be inspected by one member of the committee and you are responsible to supply the discrepancy in the quotation. The amount of the bill for the work to be paid by the supplier.
6. If any item of the material supplied is changed during the agreed period, without intimation of the supplier to the authority at the order time.
7. The work shall be done according to all laws and rules of safety and health which should be followed rigorously.
8. The selected material, if any, will be returned to you at your cost.
9. Being an educational institution, the work may not be carried during the period of vacation and non-working days.