

MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY AND RESEARCH SOCIETY, PUNE
MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
(UG & PG -Degree Programme)

412 - C, K.M.Munshi Marg, Bahirat Patil Chowk, Shivajinagar, Pune - 16.

☎- 25676640 Email: msihmcttpo@gmail.com , web site: msihmctrs.in

MSIHMCT/UG & PG HMCT/2019/ 04, 05, 06

Date: 07/01/2019

To,

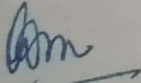
Sub: Inviting quotation for Online Grievance Redressal System.

Dear Sir/Madam,

We would like to Purchase **Online Grievance Redressal System** for our Institute.

You are requested to send the quotation as per the terms and conditions for the same on or before 21/01/2019 till 05:00 pm by hand or by post.

Approximate Cost of this **Online Grievance Redressal System** will be Rs.12, 000/- including GST.



Principal
(UG & PG - HMCT)
MSIHMCT, Pune.

Terms & Conditions:

1. The institute has the right to reject the quotation received after due date as specified above.
2. Payment will be after 30 days of Delivery.
3. Free delivery at customer premises and installment in the designated area.
4. GST and other taxes as applicable should be mentioned separately.
5. The order must be completed and delivered within 30 days from the date the PO is issued.
6. The quantity and quality must match with the requirement.
7. The Quotation must have a validity of 6 months.
8. **Kindly mark Degree Office and reference number on top of the Quotation Envelope.**
9. Quotations will be required in Two Envelope System As required one envelope will contain Technical Specification (Technical bid) & Another will Contain Commercial Quote.
10. The technical Specification Envelope must have the following documents:
 - Registration of the GST and Number

- Registration of Business & Number.
- Taxes paid up to July 2018.
- Specification Sheet / leaflet if any to be provided.
- Quality Certificate & Service assurance certificate to be provided.
- If the supplier is not a manufacturer then all above for the manufacturer and / or Authorization Certificate

11. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

(To be printed on the letter head of the firm)

FORMAT 1

No.

Date:-

AUTHORISATION LETTER

To

The Principal

Maharashtra State Institute of Hotel Management and Catering Technology and Research Society, Pune,

Sub: Authorisation for submission of Quotation for _____

Ref: Your Tender No.

Due on _____

Dear Sir

With reference to above, this is to inform you that. We, _____ are an established manufacturer of _____, having factory at _____ since 19____/20____.

We do hereby authorise M/S _____ to quote and negotiate for item/s mentioned in Quotation enquiry number _____ Due on _____.

We further undertake that the products supplied by M/S _____ will be fully supported by us during and after the warranty period and all service calls will be attended by us / our authorised service provider promptly.

The list of Authorised service providers in India/ Maharashtra is attached herewith.

Thanking you.

For _____

Authorised Signatory

Date Name -

Place -

Designation -

Items Specification:

Online Grievance Redressal System

Specifications:

Up to 500 Students

Single Institute

Metered Storage

Metered Bandwidth

Web Hosting : Shared Hosting

Online Grievance Redressal System Should contain following facilities:

- Attendance Management System
- Feedback Management System
- Online Examination System
- E-Notice System
- Syllabus Coverage System
- Learning Material Distribution
- Teacher Guardian System
- Alumni Information System
- Student Information System
- Faculty Information System
- Fees Collection System
- Grievance Redressal System
- Student Portal
- Alumni Portal
- Principal Portal
- Suggestion Box
- Mobile App For Faculties
- Mobile App For Students
- Mobile App For Principal

