

MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT  
AND CATERING TECHNOLOGY AND RESEARCH SOCIETY, PUNE  
MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT  
AND CATERING TECHNOLOGY  
(UG & PG -Degree Programme)

412 - C, K.M.Munshi Marg, Bahirat Patil Chowk, Shivajinagar, Pune - 16.  
☎ - 25676640 Email: [msihmcttpo@gmail.com](mailto:msihmcttpo@gmail.com) , web site: [msihmctrs.in](http://msihmctrs.in)

MSIHMCT/UG & PG HMCT/2019/ 142 (1 to 4)

Date: 01/03/2019

To,  
As mentioned  
behind

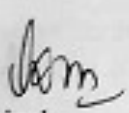
**Sub: Inviting quotation for powder coated aluminium partition and door for bakery and confectionery department.**

Dear Sir/Madam,

We would like to invite quotation for aluminium partition and door for bakery and confectionery department as per the specifications detailed overleaf.

You are requested to send the quotation as per the terms and conditions for the same on or before 16 MARCH  
-----2019 till 05:00 pm by hand or by post.

Approximate Cost for powder coated aluminium partition and door will be Rs 61,000/- including GST.

*OIC*  
*14/03/2019*  
  
Principal  
(UG & PG - HMCT)  
MSIHMCT, Pune.

**Terms & Conditions:**

1. The institute has the right to reject the quotation received after due date as specified above.
2. Payment will be after 30 days of Delivery.
3. Free delivery at customer premises and installment in the designated area.
4. GST and other taxes as applicable should be mentioned separately.
5. The order must be completed and delivered within 30 days from the date the PO is issued.
6. The quantity and quality must match with the requirement.
7. The Quotation must have a validity of 6 months.
8. **Kindly mark Degree Office and reference number on top of the Quotation Envelope.**
9. Quotations will be required in Two Envelope System as required one envelope will contain Technical Specification (Technical bid) & Another will Contain Commercial Quote.
10. The technical Specification Envelope must have the following documents:
  - Registration of the GST and Number
  - Registration of Business & Number.

- Taxes paid up to July 2018.
- Specification Sheet / leaflet if any to be provided.
- Quality Certificate & Service assurance certificate to be provided.
- If the supplier is not a manufacturer then all above for the manufacturer and / or Authorization Certificate

11. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

(To be printed on the letter head of the firm)

**FORMAT 1**

No.

Date:-

**AUTHORISATION LETTER**

To  
 The Principal  
 Maharashtra State Institute of Hotel Management and Catering Technology and Research Society, Pune,  
 Sub: Authorisation for submission of Quotation for \_\_\_\_\_  
 Ref: Your Tender No. \_\_\_\_\_ Due on \_\_\_\_\_

Dear Sir

With reference to above, this is to inform you that. We, \_\_\_\_\_ are an established manufacturer of \_\_\_\_\_, having factory at \_\_\_\_\_ since 19\_\_\_\_/20\_\_\_\_.

We do hereby authorise M/S \_\_\_\_\_ to quote and negotiate for item/s mentioned in Quotation enquiry number \_\_\_\_\_ Due on \_\_\_\_\_.

We further undertake that the products supplied by M/S \_\_\_\_\_ will be fully supported by us during and after the warranty period and all service calls will be attended by us / our authorised service provider promptly.

The list of Authorised service providers in India/ Maharashtra is attached herewith.

Thanking you.

For \_\_\_\_\_

Authorised Signatory

Date Name -

Place -

Designation -

**Items Specification for- Powder coated aluminium partition and door for approximate 210 sq. feet area**

**Specification for glass to be used**

- 5mm thickness
- Approximate dimension-- 1m (ht) X 9.856 (length)
- Approximate total glass required- 107 sq feet

**Specification for particle board to be used**

- 12 mm thickness
- Approximate dimension-- 0.9(ht) X 9.856 (length)
- Approximate particle board required—100 sq feet

**Specification for powder coated aluminium section**

- 2.5 inches X 1.5 inches X 1.6 mm
- Approximate powder coated aluminium section required to support the glass and particle board -- 60 meter running foot.

**Specification for the door made with aluminium framing, glass and particle board**

- ISI marked door closer
- Handle from both side
- Inbuilt door lock
- Door supported by hinges and opening outside.