



MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT AND CATERING
TECHNOLOGY AND RESEARCH SOCIETY, PUNE
MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
(UG & PG - Degree Programme)

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REF: MSIHMCTRS/BHMCT/2021/ 57 + 062

Date: 28/01/2021

To,
As mentioned behind

Sub: - Inviting quotation for "General dis infestation service, Pest control and Rodent management" in Maharashtra State Institute of Hotel Management and Catering Technology, Pune.

Dear Sir/Madam,

We take this opportunity to invite your Contract Establishment to Quote your most competitive rates for the above mentioned services in the enclosed schedule of work so as to reach the Maharashtra State Institute of Hotel Management and Catering Technology, Pune undersigned's office NOT later than 12.02.2021 up to 14.30 hrs. Duly filled schedule of work and annexure must be submitted by hand or by post.

Contract Establishment are expected to affix sign and seal at the appropriate places provided for on the schedule of work/contract annexure and also indicate the signing authority/capacity. Maharashtra State Institute of Hotel Management and Catering Technology, Pune shall reserve the right to reject any OR all tenders OR may accept the tender work in part as it may deem fit without assigning any reason thereof. Contract Establishment are informed to submit their most competitive rates before the stipulated period.

Thanking you,


Dr. Anita Moodliar

Terms & Conditions:

1. The above quotation for rate contract are for the period up to June 2022, after confirmation of the work order.
2. The institute has the right to reject the quotation received after due date as specified above.
3. Billing cycle will be of one month.
4. The cost quoted should be excluding the GST.
5. GST and other taxes as applicable should be mentioned separately

6. The quantity and quality must match with the requirement.
7. The Quotation must have a validity of 6 months
8. Kindly mark Degree Office and reference number on top of the Quotation Envelope.
9. Quotations will be required in Two Envelope System as required one envelope will contain Technical Specification (Technical bid) & the other will Contain Commercial Quote.
10. The technical Specification Envelope must have the following documents:
 - Registration of the GST and Number
 - Registration of Business & Number.
 - Taxes paid up to March 2020.
 - Specification Sheet / leaflet if any to be provided.
 - Quality Certificate & Service assurance certificate to be provided in the given format. Annexure I.
11. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

Enclosed:

Annexure I: Quality, Safety undertaking and Performance guarantee.

Annexure-II: Schedule of work, Approximate Rate per month and Remarks

Annexure III: Safety clauses for contract jobs

Technical Specification

- General dis infestation service, Pest control and Rodent management.

It should include necessary odourless treatment to control pests such as cockroaches, black & red ants, lizards, spider, Mosquitos, Rodents etc. in following areas along with frequency.

Sr. no	Area	Number
1.	Conference room	01
2.	All kitchens	07
3.	Administrative office.	03
4.	Restaurants (02 number) & Pantry (02 number)	2+2
5.	Housekeeping and Front office Lab (01 each)	1+1
6.	Store	01
7.	Elevators	04
8.	Classrooms (09 number) and Library (01 number)	9+1
9.	Parking (03 Number) (Gr, B 1 and B2)	03
10.	Staircase	02
11.	Boys & Girls Common rooms	02
12.	Maintenance room	04
13.	Assembly hall	01
14.	Staff room	02
15.	Hostel rooms	14
16.	Hostel Kitchen(01) and Dining area (01)	02
17.	Warden quarter	01
18.	Toilet blocks Ladies	08
19.	Toilet blocks Gents	08
20.	Lift duct	04
21.	Building periphery area and surrounding with wall compound	--
22.	Floor corridor	06

General Instructions

- Appropriate odourless chemicals shall be used with rotations to avoid resistance of the pests.
- The agency shall follow all the Safety and other instructions printed on the label of chemical cans.
- All the other necessary material/ Equipments etc required to carry out pest control in the Institute shall be brought in by the agency.

Essential Eligibility criteria for Pest Control Agency:

- The agency shall be having applicable and valid Insecticide License
- All Quality & Safety norms shall be followed by the operators of concern agency and duly signed **Annexure I** to be submitted at the time of submission.
- The agency shall be having work experience especially in food industry. The agency shall provide minimum of Two work orders of relevant experience of minimum of last two years.

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Annexure-I

Quality, Safety undertaking and Performance guarantee.

(To be typed on Letterhead of Contract Establishment)

To,
The Principal
Maharashtra State Institute of
Hotel Management and Catering Technology,
Pune, Maharashtra 411016 Pune

Dear Sir/ Madam,

1. I/We _____ hereby offer to provide Pest Control Services as specified and for all the above mentioned areas as per the expected quality of services.
2. I/We _____ shall take utmost care in following Safety Norms while using the necessary chemicals and for the safety of our employees.
3. I/We _____ shall take utmost care in following Safety Norms while using the necessary chemicals and for the safety of employees of the Institute.
4. I/We _____ shall Provide our services up to end of June 2022, from the date of issue of work order to us at the same monthly charges quoted and finalized with the Institute.

Yours faithfully,

Sign & Seal of contractor

Note: Duly signed Annexure should be submitted along with other documents.

Annexure-II
Schedule of work, Approximate Rate per month and Remark
(To be furnished in the format below on the Contract Establishment letter head duly signed and stamped)

Sr.No	Item Description	Pest control treatment Cycles	Approximate Rate per month	Remark
1.	"General dis infestation service, Pest control and Rodent management" on Lumsum basis, as per enclosed work scope & technical specifications.	Once in week and whenever required.	12000/-	
2.	CGST			
3.	SGST			
4.	Grand total			

Sign & Seal of contractor

Annexure III

(To be furnished in the format below on the Contract Establishment letter head duly signed and stamped)

Safety clauses for contract jobs

1. The contractor shall be fully responsible for the safety of his workmen/employees.
2. It shall be the sole responsibility of the Contractor to pay Accident Compensation and contractor shall indemnify Maharashtra State Institute of Hotel Management and Catering Technology, Pune, in this regard.
3. The Contractor shall provide necessary protective Clothing, Safety appliances and "First Aid" boxes for these workmen for their safety.
4. The Contractor shall strictly observe "No Smoking or chewing of any prohibited substance" within the premises of the Educational Institute.
5. In case of Failure to observe / comply with above mentioned Safety Clauses, the contractor shall be entitled for the termination of services by the Institute after issuing warning.
6. If the default is of serious nature, the contract shall be terminated immediately and Maharashtra State Institute of Hotel Management and Catering Technology, Pune shall be entitled to claim liquidated damages from the contractor from the Safety Deposit Amount/ Performance Guarantee which the contractor has to furnish at the time of the award of the contract.

Sign & Seal of contractor